

## Privacy statement Staalbouw Boom BV

### Introduction

Staalbouw Boom BV takes your privacy very seriously and shall handle your personal data with the utmost security and care. In this Privacy Statement you will learn how we handle your data as well as learn about your rights concerning our processing of your data. We advise that you read this Privacy Statement thoroughly. Should you have any questions or remarks, please contact us at [vyb@staalbouwboom.nl](mailto:vyb@staalbouwboom.nl) Who is Staalbouw Boom BV?

Staalbouw Boom BV is the besloten vennootschap Staalbouw Boom BV, with registered office at Wierden, listed at the Traderegister of the Dutch Chamber of Commerce under 06069613.

Staalbouw Boom BV is as the controller ultimately responsible with regard to the processing of your personal data.

### How does Staalbouw Boom BV use your personal data?

Underneath you will find an overview of the purposes for the processing of your personal data. You will also find a specification of which data Staalbouw Boom BV uses for that specific purpose, the legal justification, and the amount of time Staalbouw Boom BV keeps this data. For clarity's sake, we have categorised the purposes.

#### *Services, customer management and financial administration*

Purpose: Financial administration

Information: Company name, Billing address, Bank details, Outstanding balance

Legal basis: Legal obligation

Storage period: As long as necessary for this purpose

Purpose: Order Management

Information: Home address, Delivery address, Billing address, Email, Phone, Payment information, Order Number, COC number, VAT number,

Customer number

Legal basis: Necessary for the performance of a contract

Storage period: As long as necessary for this purpose

Purpose: Handling complaints

Information: Home address, Delivery address, Billing address, Email, Phone, Payment information, Order Number, COC number, VAT number, Customer number

Legal basis: Necessary for the performance of a contract

Storage period: As long as necessary for this purpose

Purpose: Invoicing

Information: Home address, Delivery address, Billing address, Email, Phone, Payment information, Order Number, COC number, VAT number, Customer number

Legal basis: Necessary for the performance of a contract

Storage period: As long as necessary for this purpose

### **How did we obtain your personal data?**

Staalbouw Boom BV has obtained your data because you have provided this data to us, and because Staalbouw Boom BV has obtained your information from third parties. These third parties are: Customers and suppliers.

## **What are your rights?**

Under the European General Data Protection Regulation you have a number of rights with regard to your data and the processing thereof:

### **Access**

You may access your personal information and make any necessary changes in your account. If you would like to see which personal data Staalbouw Boom BV has obtained about you, you may exercise your right of access by submitting a request to Staalbouw Boom BV.

### *Making changes*

If you wish to make changes to the personal information that you have seen as a result of a request for access and you are unable to make the changes yourself in your account, you may request that Staalbouw Boom BV makes these changes for you. You may request that Staalbouw Boom BV modifies, corrects, supplements, erases or shields your information.

### *Restriction of processing of personal data*

You also have the right, under certain conditions, to ask Staalbouw Boom BV to restrict the processing of your personal data.

### *Right to object*

If processing of your data takes place on the grounds of 'legitimate interest' by Staalbouw Boom BV or a third party, you have the right to object to that processing.

### *Portability of data*

You have the right to obtain your personal data from Staalbouw Boom BV. Staalbouw Boom BV will provide this in a structured and commonly used format, which can easily be opened using commonly used digital systems.

### *Withdrawing consent*

When the legal basis for a particular processing is your explicit consent, you have the right to withdraw that consent. This does not affect past processing, but does mean that we will no longer be allowed to process this data in the future. It may also result in Staalbouw Boom BV no longer being able to provide you with certain services.

### *Response from Staalbouw Boom BV*

A request can be sent to [wvb@staalbouwboom.nl](mailto:wvb@staalbouwboom.nl). Staalbouw Boom BV will comply with your request as soon as possible and in any case no later than one (1) month after Staalbouw Boom BV has received such a request. If Staalbouw Boom BV rejects your request, we will indicate in our reply why the request was rejected.

### *Recipients of your personal data*

It is possible that Staalbouw Boom BV is required to submit your data to a third party, for example to fulfil a legal obligation.

### **Can changes be made to this Privacy Statement?**

This Privacy Statement is subject to changes. We therefore advise you to regularly read the Privacy Statement for any such changes.

### **Questions, remarks, and complaints**

If you have any questions regarding this Privacy Statement or the way in which Staalbouw Boom BV uses your data, you can send an e-mail to [wvb@staalbouwboom.nl](mailto:wvb@staalbouwboom.nl). If you have a complaint about the way your data is processed, please send an e-mail to [wvb@staalbouwboom.nl](mailto:wvb@staalbouwboom.nl). Furthermore, you always have the right to contact the competent national data protection authority. In The Netherlands, this is the Autoriteit Persoonsgegevens.